

## TRAINING DESCRIPTION FORM

**TITLE OF THE TRAINING ACTIVITY (in the language of tuition - Italian):**

Strategie per favorire il successo formativo

**ENGLISH:**

Strategies to encourage training success

**FRENCH:**

Les stratégies visant à promouvoir la réussite scolaire

### TYPE OF TRAINING ACTIVITY

**TRAINING AIMED AT PARTICIPANTS RECEIVING :**

- A COMENIUS GRANT (SCHOOL EDUCATION)

**TYPE AND ORIGIN OF THE TRAINING:**

- COURSE  
*training resulting from an llp or previous socrates project (comenius, lingua, grundtvig, minerva)*

LLP OR SOCRATES PROJECT NO. : I/05/B/F/PP-154000

### THEMATIC FIELD OF THE TRAINING

**GENERAL IN-SERVICE TRAINING**

- Career guidance and counselling
- Combating failure in education
- Pedagogy and didactics

### LANGUAGES USED FOR THE TRAINING

**MAIN LANGUAGE:**

Italian

**OTHER LANGUAGE/S USED DURING THE TRAINING:**

English; Romanian; Spanish;

**LANGUAGE VERSION(S) IN WHICH MATERIALS WILL BE PROVIDED:**

English; Romanian; Spanish;

### EDUCATION SECTOR OF THE TRAINING PARTICIPANTS

**SCHOOL AND PRE-SCHOOL EDUCATION**

- Pre-Primary
- Primary
- General secondary
- Vocational/Technical secondary
- Special education for disabled persons

### TARGET AUDIENCE

- Teachers (Pre-school, primary, secondary, vocational, adult, special needs)
- Teacher trainers
- Careers officers, educational guides and counsellors
- Inspectors
- Headteachers/principals/managers of schools/organisations offering adult education
- Other, namely: educational psychology

## INSTITUTION ORGANISING THE TRAINING

<b><u>NAME OF THE ORGANISATION:</u></b>	I.S.P.E.F.
<b><u>STREET AND NUMBER:</u></b>	via Domenico Comparetti 55A
<b><u>POSTCODE:</u></b>	00137 -
<b><u>TOWN / CITY:</u></b>	Roma
<b><u>COUNTRY:</u></b>	Italy
<b><u>WEBSITE:</u></b>	www.ispef.it
<b><u>ORGANISER/S OF THE TRAINING:</u></b>	
<b><u>PERSON 1:</u></b>	FAUSTO PRESUTTI
<b><u>TEL NR:</u></b>	0039.068275589
<b><u>FAX NR:</u></b>	0039.3356313419
<b><u>EMAIL:</u></b>	info@ispef.it

## FULL DESCRIPTION OF TRAINING CONTENTS

### ***IN THE LANGUAGE OF THE TRAINING: (IT)***

**Preparation** Prima dell'inizio del corso è consigliato ai corsisti documentarsi sui temi del miglioramento della qualità della formazione professionale mediante formazione continua a insegnanti, formatori ed esperti in ambito psicopedagogico e didattico per l'acquisizione di nuove competenze metodologiche di insegnamento, per contribuire alla formazione dello spazio educativo europeo. Ciò si ottiene effettuando una Ricerca su Internet e visitando il sito [www.ispef.it](http://www.ispef.it) e [www.eceducation.eu](http://www.eceducation.eu). Inoltre è possibile approfondire i temi trattati con l'utilizzo di pubblicazioni ISPEF sul tema disponibili come ebook su <http://eshop.ispef.info/store/> nella sessione EDUCAZIONE. Ogni corsista dovrà rispondere ad un Questionario Informativo-Motivazionale inviato via e-mail dalla segreteria dell'ISPEF prima dell'inizio del corso.

**Objectives** Il corso offre una formazione psico-pedagogica sul successo/insuccesso scolastico degli alunni e sulle problematiche di insegnamento per interventi sul disagio nelle scuole Europee, con l'obiettivo di formare docenti capaci di: -Conoscere e acquisire i modelli e gli interventi attivati dalla Comunità Europea per il successo scolastico; -Reperire e analizzare tecniche d'insegnamento/apprendimento per il successo scolastico degli alunni -Confrontare metodologie educative utilizzate per sviluppare le attitudini, gli interessi e le potenzialità degli studenti; -Analizzare i problemi di rendimento degli studenti con una "più qualificata azione didattica" e una "migliore relazione docente/studente per la realizzazione del patto formativo individualizzato"; -Acquisire metodologie per far crescere l'autostima, la motivazione, l'auto-conoscenza, l'empowerment degli alunni; -Formare una comunità di pratica di esperti in rete capaci di realizzare progetti psico-pedagogici, socio-culturali e tecnico-didattici nelle scuole dove operano; -Socializzare le esperienze scolastiche e i modelli sperimentabili sulla base di quanto appreso durante il corso; -Progettare percorsi sperimentabili di continuità didattica ed educativa. L'obiettivo è quello di formare una rete di Istituzioni Educative e Scolastiche sulle tematiche affrontate, per proseguire, a livello nazionale e internazionale, il lavoro avviato nel Progetto DI.SCOL.A. ([www.discola.eu](http://www.discola.eu) e [www.discola.net](http://www.discola.net)), le cui finalità sono state "di promuovere la qualità della formazione scolastica con macroindicatori che identificano la professionalità docente e le metodologie per migliorare il successo formativo degli alunni". Tali finalità sono in accordo con gli obiettivi del Comenius sul miglioramento della qualità formativa e sull'aumento della mobilità degli scambi di allievi e di personale negli stati membri con aumento dei partenariati.

**Methodology** Il corso sarà strutturato con: Relazioni sulla definizione del problema e sulle strategie pedagogiche messe in atto in progetti sul "successo scolastico" in ambito europeo - Esposizione di progetti e di percorsi di formazione da parte degli Esperti e dei corsisti. Socializzazione di esperienze; definizione delle linee strategiche ed operative comuni - Gruppi di lavoro con Esperti su analisi di casi proposti e su esperienze realizzate dai corsisti - Gruppi di lavoro transnazionali: predisposizione di progetti di partenariato scolastico sul tema del "successo scolastico" - Sintesi dei lavori: valutazioni e prospettive. Questa metodologia è stata realizzata con successo in 7 paesi Europei (BELGIO, BULGARIA, GRECIA, SPAGNA, IRLANDA,

ITALIA, ROMANIA) nel Progetto DI.SCOL.A. I/05/B/F/PP-154000 mediante la definizione e la valutazione di percorsi di formazione basati sull'attuazione dei modelli progettati, che a sua volta deriva dalla realizzazione di corsi Socrates Comenius AZ. 2.2 sul "Strategie per favorire il successo scolastico".

**Follow-up** Per il supporto al corso è previsto l'utilizzo di: - una piattaforma e-learning in cui i corsisti possono accedere a letture di approfondimento, ad informazioni sul corso, a risorse e presentazioni, forum di discussione e al calendario degli eventi - e-mail di contatto con l'insegnante - questionari di autovalutazione

## ENGLISH:

**Preparation** Before the course starts is recommended for students to obtain information about the theme of professional training quality improvement through lifelong learning for teachers, trainers and experts in the field of educational psychology and education for the acquisition of new methodological skills of teaching, to contribute to the creation of the European Education area. The students can do this searching on internet or visiting the web sites [www.ispef.eu](http://www.ispef.eu) and [www.eceducation.eu](http://www.eceducation.eu). They can also explore the course's themes reading ISPEF publications available as ebooks on <http://eshop.ispef.info/store/> in EDUCATION area. Each participant will have to respond to an informative-motivational questionnaire provided by the organizers of the course before it begins.

**Objectives** The course offers a psycho-pedagogical about students' scholastic success/insuccess and to solve teaching problems in "difficult" situations in European Schools, with the mission to create teachers able to: -Learn models and interventions operated by European Community about the scholastic success; -Find and analyze teaching/learning experiences that can improve students scholastic success; -Compare educational methodologies used to develop students' inclinations, possibilities and needs; -Analyze problems concerning students performances by a qualified didactic method and a "better relationship between teacher and student to realize an individual formative agreement; -Learn methodologies to enlarge students' self-estimation, motivation, self-knowledge and empowerment; -Create a network practice community of experts to realize psycho-pedagogical, socio-cultural, technical – educational in their schools. -Combine scholastic experiences with hypothesis of experimental models based on what learnt in the training course; -Plan courses on didactic and educational continuity. The goal is to create a network of Educational and Scholar Institutions discussing the course's themes to proceed with the work going with the DI.SCOL.A Project ([www.discola.eu](http://www.discola.eu) e [www.discola.net](http://www.discola.net)), whose aims are "to promote the quality of scholar training with macro indicators that identify the teaching professionalism and methodologies to improve the students training success". These objectives are in line with the objectives of the Comenius on improving the quality and increase the volume of students' and teachers exchanges mobility in the member states with increasing of partnerships.

**Methodology** The course will be structured with: Reports about definition of the problem and about pedagogical strategies frequently used in the European projects on "Scholastic success"; Description of projects and training courses by Experts and students of this training course, Experiences socialization, definition of common strategically and operative lines; Work-groups with Experts, focused on the analyses on introduced cases and on students' production; Creation of International work-groups with the aim of defining and then realizing intercultural exchange projects; Syntheses of work produced: evaluation and points of view. This methodology has been successfully implemented in seven European countries (BELGIUM, BULGARIA, GREECE, SPAIN, IRELAND, ITALY, ROMANIA) in the Project DI.SCOL.A. I/05/B/F/PP-154000 through the definition and evaluation of training programs based on the implementation of designed models, which derives from the realization of Socrates Comenius AZ. 2.2 courses on "Strategies to encourage scholastic success".

**Follow-up** To support the main course the students can use:  
- an e-learning platform where students can access lecture and course information, resources and presentations, discussion for and a calendar of events;  
- e-mail contacts with trainers;  
- self evaluation questionnaires.

## FRENCH:

**Preparation** Avant le cours on recommande aux étudiants de se documenter sur l'amélioration de la qualité de la formation professionnelle à travers la formation continue des enseignants, des formateurs et des experts dans le domaine de la psychologie de l'éducation et de l'éducation pour l'acquisition de nouvelles compétences méthodologiques de l'enseignement, pour contribuer à la formation de l'espace européen. Ce résultat est obtenu en effectuant une recherche sur Internet et en visitant le site [www.ispef.it](http://www.ispef.it) et [www.eceducation.eu](http://www.eceducation.eu). Vous pouvez aussi approfondir les thèmes traités avec l'utilisation des publications ISPEF comme un ebook sur le site <http://eshop.ispef.info/store> section EDUCAZIONE. Chaque participant devra répondre à un questionnaire informatif et de motivation envoyé par e-mail par le Secrétariat de l'ISPEF avant le début du cours.

- Objectives** Le cours offre une formation sur la psycho-pédagogie de réussite/échec scolaire des élèves et sur problèmes de l'enseignement pour interventions sur la détresse dans les écoles européennes, dans le but de former des enseignants qui sont capable de:
- Connaître et acquérir des modèles et interventions déclenchées par la Communauté européenne à la réussite scolaire
  - Obtenir et analyser les techniques d'enseignement/apprentissage pour la réussite scolaire des élèves
  - Comparer les méthodes pédagogiques utilisées pour développer attitudes, intérêts et le potentiel des étudiants
- Analyser les problèmes de performance des élèves ayant une «action pédagogique plus qualifiée» et «meilleure relation professeur/élève pour la réalisation d'un accord de formation individualisé»
- Acquérir des méthodes pour développer l'amour-propre, la motivation, la connaissance de soi-même, l'empowerment des élèves
  - Former une communauté de pratique du réseau d'experts capables de réaliser des projets psycho-pédagogiques, socio-culturelle et techno-didactique dans les écoles où ils exercent leurs activités
- Socialiser les expériences scolaires et de modèles qui peuvent être expérimentés sur la base de ce qui a été appris pendant le cours
- Concevoir des chemins testables de la continuité de l'enseignement et de l'éducation.
- L'objectif est de former un réseau d'institutions éducatives et scolaires sur les questions abordées, pour poursuivre, au niveau national et international, les travaux entrepris dans le projet DI.SCOLA. (www.discola.eu et www.discola.net), dont le but est de «promouvoir la qualité de l'éducation avec macro-indicateurs qui permettent d'identifier la profession enseignante et des méthodes pour améliorer la réussite des étudiants." Ces objectifs sont en ligne avec les objectifs de l'action Comenius sur l'amélioration de la qualité de la formation et l'augmentation de la mobilité des élèves et du personnel éducatif dans les Etats membres avec la multiplication des partenariats
- Methodology** Le cours aura structure suivante: Rapports sur la définition du problème et sur les stratégies pédagogiques utilisées dans des projets sur la «réussite scolaire» en Europe - Exposition des projets et des chemins de formation par les experts et les étudiants. Socialisation des expériences; définition des domaines stratégiques et opérationnels - des groupes de travail avec des experts d'analyse de cas proposés et sur les expériences réalisées par les étudiants- groupes de travail transnationaux: prédisposition de projets de partenariat scolaire sur le thème "réussite scolaire" -
- Synthèse des travaux: évaluation et perspectives- cette méthodologie a été réalisée avec succès dans 7 pays européens (BELGIQUE, BULGARIE, GRÈCE, ESPAGNE, IRLANDE, ITALIE, ROUMANIE) dans le Projet DI.SCOLA. I/05/B/F/PP-154000 à travers la définition et l'évaluation de parcours de formation sur la base de la mise en œuvre de modèles conçus, et qui à son tour dérive de la mise en œuvre de cours Socrates Comenius. AZ 2.2 sur «Les stratégies visant à promouvoir la réussite scolaire".
- Follow-up** pour le soutien au cours on prévoit l'utilisation de::
- Une plate-forme e-learning où les étudiants peuvent accéder aux lectures d'approfondissement, aux informations sur le parcours, aux ressources et présentations, forums de discussion, et aux calendriers des événements
  - E-mail de contact avec l'enseignant
  - Des questionnaires d'autoévaluation

## PROGRAMME OF THE TRAINING ACTIVITIES (DAY BY DAY)

### *IN THE LANGUAGE OF THE TRAINING:*

Giorno1:

Relazioni:

9:00-13:00

- Il modello ISPEF sul successo scolastico: obiettivi e modalità di realizzazione"
  - I fattori del Successo scolastico degli alunni: identificazione dei criteri di progettazione
- Presentazione dei casi e delle esperienze scolastiche avute nei propri Paesi d'origine

14:00-18:00

Suddivisione in gruppi di lavoro:

- Conoscenza dei partecipanti al gruppo
- Condivisione degli obiettivi da raggiungere
- Esposizione dei casi da analizzare

Consegna della dispensa del corso

Giorno2:

lavoro di gruppo e sintesi plenaria:

9:00-13:00

-Focus group sulla progettazione per favorire il successo scolastico;

14:00-18:00

- prassi e percorsi formativi realizzati sul successo scolastico;
- strategie pedagogiche e didattiche per realizzare il successo scolastico.

Giorno3:

lavori di gruppo e sintesi plenaria:

9:00-13:00

- Tecniche di insegnamento/apprendimento che favoriscono il successo scolastico con la strutturazione di moduli in continuità;

14:00-18:00

- Discussione di gruppo sui progetti e sui percorsi formativi realizzati sul “Successo Scolastico”

Giorno4:

lavori di gruppo e sintesi plenaria:

9:00-13:00

- Focus group sulle possibili strategie di intervento didattico

- Sviluppo di ipotesi progettuali sul “Successo scolastico” da proporre e realizzare nella propria scuola e nella propria realtà culturale.

14:00-18:00

- Scenari del successo/insuccesso scolastico nelle diverse culture

- Sviluppo di ipotesi progettuali sul “Successo scolastico” da proporre e realizzare nella propria scuola e nella propria realtà culturale.

Giorno5:

9:00-13:00

- Esposizione delle progettazioni.

- Ipotesi di sviluppo di un Progetto Europeo sul Successo Scolastico

- Sviluppo di un partenariato transnazionale sul tema del “Successo Scolastico”

14:00-18:00

- Conclusioni del corso: Valutazioni e prospettive.

- Consegna degli Attestati

## **ENGLISH:**

Day 1:

Reports:

9:00-13:00

-“ISPEF model about scholastic success: aims and realization ways”

-“ Elements of students’ scholastic success: Identification of planning standards”

Introduction of participants and of the scholastic experiences in their nation

14:00-18:00

Group Discussion:

- Subdivision in teams work

- Participants’ acquaintance

- Sharing of the aims to realize

- Description of case to analyze

- Course lectures delivery

Day 2:

Team Works and plenary summary:

9:00-13:00

- Focus groups about planning to encourage scholastic success

14:00-18:00

- Training ways realized on scholastic success

- Pedagogical and didactic strategies to realize scholastic success

Day 3:

Team Works and plenary summary:

9:00-13:00

- Learning- teaching techniques to encourage scholastic success with the structuralization in continuative units

14:00-18:00

- Group discussion on projects and training ways on “scholastic success”

Day 4:

Team Works and plenary summary:

9:00-13:00

- Focus Groups on possible strategies of a didactic intervention
- Development of planning hypothesis on the "Scholastic Success" to propose and realize in own schools and in own cultural reality

14:00-18:00

- Success/ unsuccess scenery among different cultures
- Development of planning hypothesis on the "Scholastic Success" to propose and realize in own schools and in own cultural reality

Day 5:

9:00-13:00

- Planning show
- Development hypothesis of an European Project on "scholastic success"
- Creation of an inter cultural union on scholastic success

14:00-18:00

- Course conclusion: evaluation and prospects
- Delivery of certificates

## **FRENCH:**

jour1:

Rapports:

9:00-13:00

- Le modèle ISPEF sur la réussite scolaire: les objectifs et les méthodes de mise en œuvre "
  - Les facteurs de réussite des élèves: l'identification des critères de conception
- Présentation des étudiants et des expériences scolaires eues dans leurs pays d'origine

14:00-18:00

Division en groupes de travail:

- Connaissance des participants du groupes
- Partage des objectifs à atteindre
- exposition des cas à analyser

Livraison des notes du cours

Jour 2:

le travail de groupe et résumé plénière:

9:00-13:00

- Focus-group sur la conception de la réussite scolaire;

14:00-18:00

- Les pratiques et les programmes de formation réalisés sur la réussite scolaire;
- Stratégies d'enseignement et d'apprentissage pour atteindre la réussite scolaire.

jour 3:

le travail de groupe et résumé plénière:

9:00-13:00

- Techniques d'enseignement / apprentissage qui favorisent la réussite scolaire avec la structuration des modules en continuité;

14:00-18:00

- La discussion en groupe sur des projets et des programmes de formation effectués sur la "réussite scolaire »

Jour 4:

le travail de groupe et résumé plénière:

9:00-13:00

- Focus group sur les stratégies d'intervention possibles d'enseignement
- Le développement d'idées de projet sur "la réussite scolaire" à proposer et à mettre en œuvre dans la propre école et dans la propre réalité culturelle.

14:00-18:00

- Scénarios de réussite / d'échec scolaire dans les différentes cultures
- Le développement d'idées de projet sur "la réussite scolaire" à proposer et à mettre en œuvre dans la propre école et dans la propre réalité culturelle

jour 5:

9:00-13:00

- Exposition des conceptions.
- Hypothèse de développement d'un projet européen sur la réussite scolaire
- Développement d'un partenariat transnational sur le thème de "La réussite scolaire"

14:00-18:00

- Conclusion du cours: Bilan et perspectives.
- Livraison des certificats

#### TYPE OF CERTIFICATION OF ATTENDANCE AWARDED

##### *IN THE LANGUAGE OF THE TRAINING:*

**Attestato di partecipazione con descrizione dei contenuti del corso e del numero di ore**

##### **ENGLISH:**

**Certificate of attendance including description of training content and time input,**

##### **FRENCH:**

**Attestation de présence avec description du contenu des cours et le nombre d'heures**

#### INFORMATION ON COURSE SESSION/S

##### **SESSION 1**

**SESSION ID: 50680**

**DATE OF START:** 05/11/2012

**DATE OF END:** 09/11/2012

**TIME OF START:** 09:00

**TIME OF END:** 18:00

**HOST INSTITUTION EQUAL TO ORGANIZER INSTITUTION:**

**NAME OF HOST INSTITUTION:**

I.S.P.E.F.

**POSTCODE:**

00137

**TOWN / CITY:**

Roma

**COUNTRY:**

Italy

**CONTACT PERSON FOR THIS COURSE SESSION, NAME AND TITLE:**

FAUSTO PRESUTTI

**TEL NR:**

0039.068275589

**FAX NR:**

0039.0686890061

**EMAIL:**

info@ispef.it

**IDENTIFICATION OF THE TRAINER/S: NAME, PROFESSIONAL QUALIFICATION, ROLE DURING THE TRAINING:**

- Fausto Presutti, Psicologo dell'Educazione-Presidente I.S.P.E.F., Direttore corso
- Domenica Di Sorbo, Dirigente Scolastico, Docente del corso
- Maurizio Tiriticco, Ispettore - Docente universitario, Docente del corso
- Sabrina Di Tullio, Dirigente Scuola Infanzia, Docente del corso
- Rita Leli, Dirigente Scolastico, Docente del corso
- Tomassina Monacelli, Docente Scolastico - Counselor Scolastico, Docente del corso

**MAXIMUM NUMBER OF PARTICIPANTS ENVISAGED:**

50

**FEE IN € FOR ACCOMMODATION AND MEALS :**

000.00

**COURSE FEE IN €  
(TUITION AND MATERIALS):**

400.00

**CANCELLATION FEE IN € (WHERE APPLICABLE):**

0

**PROVISION FOR SPECIAL NEEDS:**

No

**SESSION 2****SESSION ID: 50722****DATE OF START:** 03/12/2012**DATE OF END:** 07/12/2012**TIME OF START:** 09:00**TIME OF END:** 18:00**HOST INSTITUTION EQUAL TO ORGANIZER INSTITUTION:** **STREET AND NUMBER:****NAME OF HOST INSTITUTION:****POSTCODE:****TOWN / CITY:****COUNTRY:****CONTACT PERSON FOR THIS COURSE SESSION, NAME AND TITLE:****TEL NR:****FAX NR:****EMAIL:**

Bd. Eroilor 29

Universitatea

500036

Brasov

Romania

Mariana Norel

0040/268416185

0040/268416185

mariana.norel@gmail.com

**IDENTIFICATION OF THE TRAINER/S: NAME, PROFESSIONAL QUALIFICATION, ROLE DURING THE TRAINING:**

- Fausto Presutti, Psicologo dell'Educazione-Presidente I.S.P.E.F., Direttore corso
- Gabriela Necula, Ispettore, Docente del corso
- Mariana Norel, Docente universitario, Docente del corso
- Docina Usaci, Docente universitario, Docente del corso
- Rodica Mariana Niculescu, Docente universitario, Docente del corso

**MAXIMUM NUMBER OF PARTICIPANTS ENVISAGED:****FEE IN € FOR ACCOMMODATION AND MEALS :****COURSE FEE IN €  
(TUITION AND MATERIALS):****CANCELLATION FEE IN € (WHERE APPLICABLE):****PROVISION FOR SPECIAL NEEDS:**

40

000.00

400.00

0

No

**SESSION 3****SESSION ID: 50681****DATE OF START:** 04/03/2013**DATE OF END:** 08/03/2013**TIME OF START:** 09:00**TIME OF END:** 18:00**HOST INSTITUTION EQUAL TO ORGANIZER INSTITUTION:** **NAME OF HOST INSTITUTION:****POSTCODE:****TOWN / CITY:****COUNTRY:****CONTACT PERSON FOR THIS COURSE SESSION, NAME AND TITLE:****TEL NR:****FAX NR:****EMAIL:**

I.S.P.E.F.

00137

Roma

Italy

FAUSTO PRESUTTI

0039.068275589

0039.0686890061

info@ispef.it



**IDENTIFICATION OF THE TRAINER/S: NAME, PROFESSIONAL QUALIFICATION, ROLE DURING THE TRAINING:**

- Fausto Presutti, Psicologo dell'Educazione-Presidente I.S.P.E.F., Direttore corso
- Domenica Di Sorbo, Dirigente Scolastico, Docente del corso
- Maurizio Tiriticco, Ispettore - Docente universitario, Docente del corso
- Sabrina Di Tullio, Dirigente Scuola Infanzia, Docente del corso
- Rita Leli, Dirigente Scolastico, Docente del corso
- Tomassina Monacelli, Docente Scolastico - Counselor Scolastico, Docente del corso

**MAXIMUM NUMBER OF PARTICIPANTS ENVISAGED:** 50  
**FEE IN € FOR ACCOMMODATION AND MEALS :** 000.00  
**COURSE FEE IN € (TUITION AND MATERIALS):** 400.00  
**CANCELLATION FEE IN € (WHERE APPLICABLE):** 0  
**PROVISION FOR SPECIAL NEEDS:** No

---

**SESSION 4****SESSION ID: 50723**

**DATE OF START:** 11/03/2013 **TIME OF START:** 09:00  
**DATE OF END:** 15/03/2013 **TIME OF END:** 18:00

**HOST INSTITUTION EQUAL TO ORGANIZER INSTITUTION:** 

**STREET AND NUMBER:** Bd. Eroilor 29  
**NAME OF HOST INSTITUTION:** Universitatea  
**POSTCODE:** 500036  
**TOWN / CITY:** Brasov  
**COUNTRY:** Romania  
**CONTACT PERSON FOR THIS COURSE SESSION, NAME AND TITLE:** Mariana Norel  
**TEL NR:** 0040/268416185  
**FAX NR:** 0040/268416185  
**EMAIL:** mariana.norel@gmail.com

**IDENTIFICATION OF THE TRAINER/S: NAME, PROFESSIONAL QUALIFICATION, ROLE DURING THE TRAINING:**

- Fausto Presutti, Psicologo dell'Educazione-Presidente I.S.P.E.F., Direttore corso
- Gabriela Necula, Ispettore, Docente del corso
- Mariana Norel, Docente universitario, Docente del corso
- Docina Usaci, Docente universitario, Docente del corso
- Rodica Mariana Niculescu, Docente universitario, Docente del corso

**MAXIMUM NUMBER OF PARTICIPANTS ENVISAGED:** 40  
**FEE IN € FOR ACCOMMODATION AND MEALS :** 000.00  
**COURSE FEE IN € (TUITION AND MATERIALS):** 400.00  
**CANCELLATION FEE IN € (WHERE APPLICABLE):** 0  
**PROVISION FOR SPECIAL NEEDS:** No

---

**SESSION 5****SESSION ID: 50615**

**DATE OF START:** 06/05/2013 **TIME OF START:** 09:00

**DATE OF END:** 10/05/2013

**TIME OF END:** 18:00

**HOST INSTITUTION EQUAL TO ORGANIZER INSTITUTION:**

**NAME OF HOST INSTITUTION:**

I.S.P.E.F.

**POSTCODE:**

00137

**TOWN / CITY:**

Roma

**COUNTRY:**

Italy

**CONTACT PERSON FOR THIS COURSE SESSION, NAME AND TITLE:**

FAUSTO PRESUTTI

**TEL NR:**

0039.068275589

**FAX NR:**

0039.0686890061

**EMAIL:**

info@ispef.it

**IDENTIFICATION OF THE TRAINER/S: NAME, PROFESSIONAL QUALIFICATION, ROLE DURING THE TRAINING:**

- Fausto Presutti, Psicologo dell'Educazione-Presidente I.S.P.E.F., Direttore corso
- Domenica Di Sorbo, Dirigente Scolastico, Docente del corso
- Maurizio Tiriticco, Ispettore - Docente universitario, Docente del corso
- Sabrina Di Tullio, Dirigente Scuola Infanzia, Docente del corso
- Rita Leli, Dirigente Scolastico, Docente del corso
- Tomassina Monacelli, Docente Scolastico - Counselor Scolastico, Docente del corso

**MAXIMUM NUMBER OF PARTICIPANTS ENVISAGED:**

50

**FEE IN € FOR ACCOMMODATION AND MEALS :**

000.00

**COURSE FEE IN €  
(TUITION AND MATERIALS):**

400.00

**CANCELLATION FEE IN € (WHERE APPLICABLE):**

0

**PROVISION FOR SPECIAL NEEDS:**

No

---

**SESSION 6**

**SESSION ID: 50683**

**DATE OF START:** 13/05/2013

**TIME OF START:** 09:00

**DATE OF END:** 17/05/2013

**TIME OF END:** 18:00

**HOST INSTITUTION EQUAL TO ORGANIZER INSTITUTION:**

**STREET AND NUMBER:**

Bd. Eroilor 29

**NAME OF HOST INSTITUTION:**

Universitatea

**POSTCODE:**

500036

**TOWN / CITY:**

Brasov

**COUNTRY:**

Romania

**CONTACT PERSON FOR THIS COURSE SESSION, NAME AND TITLE:**

Mariana Norel

**TEL NR:**

0040/268416185

**FAX NR:**

0040/268416185

**EMAIL:**

mariana.norel@gmail.com

**IDENTIFICATION OF THE TRAINER/S: NAME, PROFESSIONAL QUALIFICATION, ROLE DURING THE TRAINING:**

- Fausto Presutti, Psicologo dell'Educazione-Presidente I.S.P.E.F., Direttore corso
- Gabriela Necula, Ispettore, Docente del corso
- Mariana Norel, Docente universitario, Docente del corso
- Docina Usaci, Docente universitario, Docente del corso
- Rodica Mariana Niculescu, Docente universitario, Docente del corso

**MAXIMUM NUMBER OF PARTICIPANTS ENVISAGED:**

40

**FEE IN € FOR ACCOMMODATION AND MEALS :** 000.00  
**COURSE FEE IN € (TUITION AND MATERIALS):** 400.00  
**CANCELLATION FEE IN € (WHERE APPLICABLE):** 0  
**PROVISION FOR SPECIAL NEEDS:** No

---

**SESSION 7**

**SESSION ID: 50682**

**DATE OF START:** 03/06/2013 **TIME OF START:** 09:00  
**DATE OF END:** 07/06/2013 **TIME OF END:** 18:00

**HOST INSTITUTION EQUAL TO ORGANIZER INSTITUTION:**

**NAME OF HOST INSTITUTION:** I.S.P.E.F.  
**POSTCODE:** 00137  
**TOWN / CITY:** Roma  
**COUNTRY:** Italy  
**CONTACT PERSON FOR THIS COURSE SESSION, NAME AND TITLE:** FAUSTO PRESUTTI  
**TEL NR:** 0039.068275589  
**FAX NR:** 0039.0686890061  
**EMAIL:** info@ispef.it

**IDENTIFICATION OF THE TRAINER/S: NAME, PROFESSIONAL QUALIFICATION, ROLE DURING THE TRAINING:**

- Fausto Presutti, Psicologo dell'Educazione-Presidente I.S.P.E.F., Direttore corso
- Domenica Di Sorbo, Dirigente Scolastico, Docente del corso
- Maurizio Tiriticco, Ispettore - Docente universitario, Docente del corso
- Sabrina Di Tullio, Dirigente Scuola Infanzia, Docente del corso
- Rita Leli, Dirigente Scolastico, Docente del corso
- Tomassina Monacelli, Docente Scolastico - Counselor Scolastico, Docente del corso

**MAXIMUM NUMBER OF PARTICIPANTS ENVISAGED:** 50  
**FEE IN € FOR ACCOMMODATION AND MEALS :** 000.00  
**COURSE FEE IN € (TUITION AND MATERIALS):** 400.00  
**CANCELLATION FEE IN € (WHERE APPLICABLE):** 0  
**PROVISION FOR SPECIAL NEEDS:** No

---

**SESSION 8**

**SESSION ID: 50685**

**DATE OF START:** 24/06/2013 **TIME OF START:** 09:00  
**DATE OF END:** 28/06/2013 **TIME OF END:** 18:00

**HOST INSTITUTION EQUAL TO ORGANIZER INSTITUTION:**

**STREET AND NUMBER:** Bd. Eroilor 29  
**NAME OF HOST INSTITUTION:** Universitatea  
**POSTCODE:** 500036  
**TOWN / CITY:** Brasov  
**COUNTRY:** Romania  
**CONTACT PERSON FOR THIS COURSE SESSION, NAME AND TITLE:** Mariana Norel  
**TEL NR:** 0040/268416185

FAX NR:

0040/268416185

EMAIL:

mariana.norel@gmail.com

**IDENTIFICATION OF THE TRAINER/S: NAME, PROFESSIONAL QUALIFICATION, ROLE DURING THE TRAINING:**

- Fausto Presutti, Psicologo dell'Educazione-Presidente I.S.P.E.F., Direttore corso
- Gabriela Necula, Ispettore, Docente del corso
- Mariana Norel, Docente universitario, Docente del corso
- Docina Usaci, Docente universitario, Docente del corso
- Rodica Mariana Niculescu, Docente universitario, Docente del corso

<b>MAXIMUM NUMBER OF PARTICIPANTS ENVISAGED:</b>	40
<b>FEE IN € FOR ACCOMMODATION AND MEALS :</b>	000.00
<b>COURSE FEE IN € (TUITION AND MATERIALS):</b>	400.00
<b>CANCELLATION FEE IN € (WHERE APPLICABLE):</b>	0
<b>PROVISION FOR SPECIAL NEEDS:</b>	No

---

**DECLARATION BY THE TRAINING ORGANISER**

" I, the undersigned, hereby declare that the information contained in this training description form is correct to the best of my knowledge. I agree that the results of a separate on-line evaluation exercise by participants will be publicly available in the training database. I acknowledge that repeated negative results of the evaluation may lead to removal of the training activity from the database. "

Place:

Date:

Signature:

Name and title (position), in block capitals, of the signatory:

Surname:

First name:

Title (position):

Official stamp of the applicant body:

# DECLARATION OF COMPLIANCE

## MINIMUM OBLIGATIONS FOR PROVIDERS OF COMENIUS AND GRUNDTVIG TRAINING EVENTS

The declaration has to be provided for each training event to be included in the Comenius-Grundtvig Training Database

<b>Reference Number</b>	(to be filled by the National Agency)
<b>Title</b>	Strategie per favorire il successo formativo
<b>Organising Institution</b>	I.S.P.E.F.

I, as the representative of the training provider institution, wish to publicise in the European Comenius and Grundtvig Training Database the above mentioned training event which will be organised according to the minimal requirements defined herein.

### 1. TRAINING CONTENT

#### We offer:

- a training event for adult or school education staff which is in line with the relevant annual Lifelong Learning Programme Call for Proposals;
- a training event with a strong European dimension in terms of subject matter and profile of trainers which will provide the participants with practical professional skills and knowledge to gain a broader understanding of school or adult education in Europe;
- a highly qualified team to ensure high quality of the training activity;

#### We provide our participants with

- a suitable pre-departure programme (e.g. suggested reading material, support documents, questionnaires, etc.);
- a range of follow-up activities which will allow participants to get maximum benefit from the training (e.g. distance learning activities, self-assessment of lessons taught after training, peer networking);
- a certificate of attendance of the training activity. The certificate will clearly specify the name of the participant, dates of the activity and the training content followed by the participant, and it will be distributed at the end of the training activity (before participants' departure). If possible, we will use the Europass Mobility certificate.

#### We confirm that

- where a structured course or a seminar/conference is targeted at Comenius grant holders, it is the result of a previous Socrates project or an LLP Multilateral Project or a Network.

### 2. COMPOSITION OF THE GROUP

#### We confirm that

- the specific target group/s (Comenius or Grundtvig) for the event is clearly specified;
- the participants should come from at least three countries participating in the LLP;
- one nationality should normally constitute maximum 30% of all participants of the course, and we will make every effort to reach this target.

### 3. ORGANISATIONAL ASPECTS

#### We confirm that

- the training activity is held in a *country participating in the LLP* (see the list in the annual Call for Proposals);
- the IST activity can last *maximum 6 weeks*;
- a structured course must last *at least 5 working days* (excluding travel time);
- a detailed *day by day programme* with clear start and end time of training activities has been provided in the Comenius and Grundtvig Training Database and it corresponds to the training that will be realised;
- we will not charge the participants *any pre-registration fees*;
- in case we need to cancel the training event, we will not charge the participants with any costs and we will reimburse promptly any course fees paid by the participants;
- we provide detailed rules concerning cancellation. We guarantee free cancellation until 4 weeks before the training;
- in case we have more than one group per session we provide information on how we build the groups;
- we organise an evaluation session at the end of the training activity;
- we guarantee that the information given in the Comenius and Grundtvig Training Database is up to date and binding for the training offered.

### 4. TRAINING PROVIDER INSTITUTION

#### We declare that our organisation

- comes from one of the countries participating in the LLP (see the list in the annual Call for Proposals);
- has a legal status and experience in the field of in-service training provision specifically for the school or adult education sectors;
- is experienced in working with multinational groups;
- has the financial and technical capacity to successfully offer the proposed training activities.

---

" I, the undersigned, hereby guarantee that our organisation fulfils the above requirements and that we respect the information included in *Instructions for course providers*. I recognize that the relevant National Agency may verify if these demands are being fulfilled. Should the training event no longer comply with the rules stated herein, I will inform the National Agency accordingly. In case of breach of the declaration our organisation will be excluded from the Comenius and Grundtvig Training Database. "

Place:

Date:

Signature:

Name and title (position), in block capitals, of the signatory:

Surname:

First name:

Title (position):

Official stamp of the applicant body: